

ANNUAL MEETING OF THE BOARD OF DIRECTORS OF THE HISTORICAL SOCIETY

The Annual Meeting of the Board of Directors of the Historical Society and the Archives of the Episcopal Church was held Friday, May 13, 1983, 9:00 a.m. at the Episcopal Theological Seminary of the Southwest. Since the President and the Vice-President were unable to attend the meeting, the Rev. Frank E. Sugeno, Secretary of the Society, presided. Those present at the meeting were: The Rev. Frank E. Sugeno, the Rt. Rev. Gerald N. McAllister, the Rev. John F. Woolverton, the Rev. J. Barrett Miller, the Rev. Donald N. Hungerford, the Rev. Charles F. Rehkopf, Dr. V. Nelle Bellamy, Dr. David B. Gracy, and Mrs. May D. Lofgreen.

The meeting was opened with the Historical Society prayer by the Rev. Frank E. Sugeno.

Dr. Sugeno introduced the Rev. J. Barrett Miller, the new Book Review Editor of the Historical Magazine and asked permission to invite Mr. Miller to attend the Board Meeting. Granted.

The Agenda of the meeting was adopted.

SECRETARY'S REPORT (appended)

The minutes of the last Board Meeting were approved as distributed. The Secretary reporting on the membership stated that there was a slight increase for the year.

TREASURER'S REPORT (appended)

The Treasurer reported that the time has come to get another letter out to solicit contributions in order that the Historical Magazine can continue publication. Ways to increase subscriptions and to solicit contributions were discussed. The Treasurer indicated he would be writing Bishops and Rectors of major parishes and the Deans of the seminaries in an effort to promote the Historical Magazine. The need by the Society to have the means to receive endowment funds was noted. A motion was made to proceed with getting an IRS number to receive tax free monies for the Society. Mr. Sugeno was asked to contact Professor Gibson of the University of Texas Law School to receive his advise on how to proceed. Seconded, Carried.

The Treasurer reported a small loss for the 1982 fiscal year. He submitted the financial reports of 1982, the first quarter financial statement for 1983 and a copy of the proposed 1983 budget for approval.

The Treasurer's Report was received with thanks.

EDITOR'S REPORT (appended)

The Editor reported an increase in subscriptions over last year. He gave a condensed account of the types of articles published in 1982. He announced the resignation of Professor J. Carleton Hayden as Book Review Editor and introduced Dr. J. Barrett Miller as the new Book Review Editor. Dr. Miller, a specialist on English Reformation, is currently the rector of Trinity Church in Nevada City, California.

The Editor expressed thanks to those who served on the Editorial Board and those who have aided in raising money over the last year. He also thanked those individuals and organizations and seminaries who have contributed. He announced the winner of the 1982 Nelson Burr Prize, Robert Crewdson for his essay "Bishop Polk and the Crisis in the Church: Separation and Unity."

Due to the limited storage space the Editor stated that he has decided to retain 60 copies of each issue up to 7 years old, 30 copies up to 5 years old, and 10 copies of each over that time period.

He expressed appreciation to Mrs. Barbara Stafford who has served as managing secretary since 1978. The new managing secretary will be Mr. Ralph Coles.

Finally, he reported that he has moved the Editorial Office to Portland, Maine.

The Editor's Report was received with thanks.

ARCHIVIST'S REPORT (appended)

OLD BUSINESS

Charles Rehkopf was asked to revise the By-Laws to have them conform to the changes that have been instituted during recent years.

The Editor asked to have the By-Laws amended to include the Book Review Editor as an ex-officio member of the Board of Directors by the 1984 meeting.

The status of the Historical Society as the historiographer of the Episcopal Church was raised. Bishop McAllister agreed to clarify the matter with the Rev. Canon James Gundrum, who as Registrar of the Episcopal Church would, ex officio, be Historiographer unless someone else were designated Historiographer of the Episcopal Church by General Convention. The Historical Society was designated Historiographer by the 1976 General Convention.

NEW BUSINESS

It was announced that the National Association of Episcopal Historiographers meeting will be in Austin June 1983 at the Episcopal Theological Seminary of the Southwest. The Society received a letter from F. Lee Richards of the NAEH inviting the Society to convene in Philadelphia next year for their annual meeting in conjunction with the Diocese of Pennsylvania's Bi-Centennial celebration. John Woolverton was asked to represent the Historical Society in the arrangements for a joint meeting.

The meeting was adjourned at 3:00 p.m.

ANNUAL MEETING OF THE BOARD OF DIRECTORS OF THE ARCHIVES OF THE EPISCOPAL CHURCH

The Annual Meeting of the Board of Directors of the Archives of the Episcopal Church was held Friday, May 13, 1983 at 10:00 a.m. at the Episcopal Theological Seminary of the Southwest. In absence of the President and the Vice President, The Rev. Frank E. Sugeno, Secretary of the Society presided. Those present at the meeting were The Rev. Frank E. Sugeno, the Rt. Rev. Gerald N. McAllister, The Rev. John F. Woolverton, the Rev. J. Barrett Miller, the Rev. Donald N. Hungerford, the Rev. Charles F. Rehkopf, Dr. V. Nelle Bellamy, Dr. David B. Gracy, and Mrs. May D. Lofgreen.

After the opening prayers, the agenda was presented.

SECRETARY'S REPORT (appended)

The minutes of the 1982 meeting of the Board of the Archives were presented and approved.

TREASURER'S REPORT (appended)

In absence of Kenneth W. Miller, the Rev. Donald N. Hungerford gave the Treasurer's Report. He presented the 1982 financial statement pointing out that \$17,000 of the fund balance was one time gifts set aside for specific projects not provided for in the operating budget. He then summarized the first quarter financial statement for 1983 and presented the 1983 budget which had been approved by mail ballot. All were approved. Finally, the Auditor's Report for 1982 was presented. It certified that the Archives finances were in order and in line with the budget.

ARCHIVIST'S REPORT (appended)

The Archivist distributed her Annual Report. She reported on the Cameron Trust Fund. This proposed gift to the Archives by the Rev. Prof. Kenneth Cameron which consisted of stocks and bonds to establish the Fund was not received because of certain unresolved legal problems pertaining to the status of the Archives. Father Cameron, therefore, gave the Archives a \$10,000 gift to be used at the discretion of the Archivist and not for operating expenses. A portion of the \$10,000 has been allotted to the microfilming of the Archives of the Diocese of Panama and to the China Oral History Project. The Archivist summarized the special projects of the Archives during the year. In December 1982 a copy of the microfilm of the "Francis L. Hawks and the General Convention Collection of the Early Church Manuscripts" was deposited with the New-York Historical Society. The funds for the film were given by the Rev. John Andrew and the St. Thomas Episcopal Church in New York City. The microfilming of the Archives of the General Convention has continued. The Alaska Records and the Liberia Records have been completed. This microfilm is a safety copy and will not be available for deposit elsewhere until the records have been in existence for 75 years. This is in accord with a resolution of the 1982 Archives Board Meeting. This resolution reads as follows:

RESOLVED, That it is the policy of the Archives of the Episcopal Church that microforms of selected, unrestricted Domestic and Foreign Missionary Society Records of the Episcopal Church in the United States of America may be deposited in other archives, especially in the archives of Anglican churches outside the United States of America to which missionaries were sent, when such records have been in existence for 75 years. The Archives may copyright those records to be deposited.

The Records Management Program has continued providing guidance for offices within the Church Center and several of the dioceses. A program of guidelines for archives of religious communities has been initiated. There are two current projects not funded by the General Convention. The microfilming of the Archives of the Diocese of Panama is made possible by the grant from the Rev. Prof. Kenneth Cameron; the China Oral History Project continues using the monies from the grant of \$3,000 from the Cushman Charitable Trust.

The Archivist presented a letter from Mr. David H. Donaldson, a copyright attorney with Graves, Daugherty, Hearon, and Moody, in connection with a request from the Bishop of Alaska concerning the reproduction of Alaska Photographs for researchers in Alaska. Legal aspects of the request were reviewed and after a discussion among the Board Members as to the Church's right to use its own archival material, the following resolution was moved.

RESOLVED, That the Archivist shall respond to the request of the Bishop of Alaska for Alaskan Photographs by sending reproductions of the complete collection of photographs to his office and requesting that the expense for the reproductions be paid by the Diocese of Alaska; and be it further

RESOLVED, That the Diocese of Alaska shall be requested to sign a Statement of Use assuming all legal responsibilities for invasion of privacy or all legal responsibilities which might arise in the use of them by researchers; and furthermore, be it

RESOLVED, That the Bishop of Alaska shall be advised that this is a special exception to the Archival regulations because of the Centenary Celebration of the Episcopal Church in Alaska.

Bishop Bailey, President of the Board, was asked to provide a committee to advise the Archivist in the implementation of this action.

It was seconded by Charles Rehkopf and carried.

The Rev. Donald N. Hungerford introduced a "working paper" called the Hungerford Project which was requested by the Rt. Rev. Scott Field Bailey, the President of the Archives and Historical Society Board. Its purpose was to clarify the canonical status of the Archives Board and its relationship to the Historical Society's Board. It considered the desirability of separate Boards for the Archives and the Historical Society. It was

RESOLVED, That Father Hungerford be congratulated for his work, and be it further

RESOLVED, That he should send copies of this "working paper" to all members of the Board and report to the next Annual Meeting on the reactions received.

He was reminded that this must be done at least 30 days before the Annual Meeting. Also the members present were sensitive to the necessity of refining the proposal if it were to be presented to the General Convention in 1985.

The resolution was moved, seconded and carried. John Woolverton abstained.

Finally, the Archivist introduced a resolution concerning "Assignment of Rights" of material received for the Archives through the Historical Society. In the past private papers and oral history transcripts have been received in the name of the Historical Society because it was the legal entity under which the Archives operated. But since 1979 the Archives has had canonical status in the General Convention and therefore may receive the papers in its own name. The Archivist introduced the following resolution:

WHEREAS, since about 1960 most archives, photographs, oral history tapes and transcripts, private papers and other historical materials have been given to the Archives of the Episcopal Church in the name of The Historical Society of the Episcopal Church (see "Assignment of Rights" attached hereto as Exhibit A); and

WHEREAS, at the 66th General Convention of the Episcopal Church convened in Denver, Colorado in September, 1979, canons were provided which established the canonical status of the Archives of the Episcopal Church in the General Convention (see canons attached hereto as Exhibit B);

NOW, THEREFORE, BE IT RESOLVED, that The Historical Society of the Episcopal Church transfer and assign to the Archives of the Episcopal Church all the right, title, and interest in and to any private papers and other records that The Historical Society of the Episcopal Church received by virtue of a formal "Assignment of Rights" agreement; and

RESOLVED FURTHER, that the President of The Historical Society of the Episcopal Church be and he is hereby authorized to execute on behalf of The Historical Society of the Episcopal Church the instruments necessary to effect such transfer and assignment.

It was moved, seconded and carried. John Woolverton abstained.

Meeting was adjourned at 2:30 p.m.